DEATH RECORD LAYOUT STUDY

Family records request worksheet

For organizing a request to the relevant issuing authority

Request detail	Notes
Record sought	[name / approximate date]
Issuing authority	[official office / jurisdiction]
Applicant relationship	[relationship]
Required evidence	[check the official requirements]
Application reference	[reference]
Delivery / follow-up	[date / contact]

EDUCATIONAL / FAMILY WORKSHEET ONLY - NOT AN OFFICIAL DEATH CERTIFICATE